

**CMOS Council 2020-21 Meeting #2 2020-11-12**

**Procès-verbal du conseil de la SCMO 2020-21 Réunion #2 12-11-2020**

**Minutes**

**Thursday, 12-Nov-2020, 12 pm EDT**

**Attending/ présent :**

<b>President</b>	<b>Marek Stastna (MS)</b>	<b>√</b>	<b>Past Pres.</b>	<b>Kim Strong (KS)</b>	<b>√</b>
<b>Vice-Pres.</b>	<b>Jim Abraham (JA)</b>	<b>√</b>	<b>Exec Dir</b>	<b>Gordon Griffith (GG)</b>	<b>√</b>
<b>Treasurer</b>	<b>Amir Shabbar (AS)</b>	<b>√</b>	<b>Dir. Pub.</b>	<b>Douw Steyn (DS)</b>	<b>Regrets</b>
<b>Cor. Sec.</b>	<b>Diane Pendlebury (DPe)</b>	<b>√</b>	<b>Congress 2022</b>	<b>Yanping Li (YL)</b>	<b>√</b>
<b>Rec. Sec.</b>	<b>Alexandre Audette (AA)</b>	<b>√</b>	<b>Councillor-at-large</b>	<b>Christopher Poitras (CP)</b>	<b>√</b>
<b>Congress 2021</b>	<b>Dave Fissel (DF)</b>	<b>√</b>	<b>Councillor-at-large</b>	<b>Dominique Paquin (DP)</b>	<b>√</b>
<b>Councillor-at-large</b>	<b>Aldona Wiacek (AW)</b>	<b>√</b>	<b>Councillor-at-large</b>	<b>Bruce Sutherland (BS)</b>	<b>√</b>
<b>Councillor-at-large</b>	<b>Laura Bianucci (LB)</b>	<b>√</b>	<b>Councillor-at-large</b>	<b>Iain Russell(IR)</b>	<b>√</b>

**Agenda Attachments /Pièces jointes à l'ordre du jour**

1	Agenda_CMOS_Council_2_SCMO_2020-11-12	10b	ams Weather Band and CMOS
2	Draft Minutes_CMOS_Council_1_17-09-2020_KS	10b	Vice-Pres_Activity Report_CMOS_Council_2-2020-11_12_Template
3	draft Minutes_CMOS_executive_2_2020-10-15_KS	10c	Dir_exec_Activity Report_CMOS_Council_2-2020-11_12
4a	LAC_2021_Activity Report_CMOS_Council_2-2020-11_12	10d	Treasurer_Activity Report_CMOS_Council_2-2020-11_12
5	Discussion record – CMOS Centre Chairs and Membership Committee 2020-21 Meeting 2 – 2020-11-05	10f	CorSec_Activity Report_CMOS_Council_2-2020-11_12
7	CMOS Strategic Plan 2020_draft_for_comment	10g	Past_Pres_Activity Report_CMOS_Council_2-2020-11_12
8	scholarship_table	11	CycleofActivites-Nov-Jan
10a	Pres_Activity Report_CMOS_Council_2-2020-11_12_Template		

**Attachments to Minutes/Pièces jointes au Procès verbal**

12	New Action Items from Council-2	13	Updated Outstanding Action Items from Council-2
----	---------------------------------	----	---

**Acronyms Used :**

CMOS-CCMC	CMOS Centre Chair and Membership Committee
PECC	Planetary Exploration Consultation Committee (Canadian Space Agency)
SPEC	CMOS School and Public Education Committee
ECCC	Environment and Climate Change Canada
DFO	Dept of Fisheries and Oceans
NSERC	Natural Sciences and Engineering Research Council of Canada

**CMOS Council 2020-21 Meeting #2 2020-11-12**

**Procès-verbal du conseil de la SCMO 2020-21 Réunion #2 12-11-2020**

1.	<b>Approval of Agenda / Adoption de l'ordre du jour. (MS)</b> KS moved. DPe Seconded. Carried.
2.	<b>Minutes from Council meeting #1 (MS)</b> JA moved. CP seconded. Carried.
3.	<b>Minutes from Executive Meeting #2 (MS)</b> KS moved. DPe seconded. Carried.
4.	<b>Update on the CMOS Congress/mise à jour sur le congrès de SCMO</b> <ul style="list-style-type: none"> <li>MS - Variety of short reports of the Ottawa congress have come in. A final report should be coming soon.</li> </ul>
4(a)	<b>Victoria Congress (DF)</b> <ul style="list-style-type: none"> <li>See attachment 4a for details.</li> <li>Getting into the very active phase of the planning (Abstract submission, registrations, etc.)</li> <li>Draft version of the plan for the virtual congress is included in attachment 4a. This plan will be finalized by</li> <li>Concerns about the amount of labour to run the virtual congress. Thinking about hiring a Coop student for a two months position.</li> <li>\$35,000 surplus towards CMOS annual budget is included in the congress budget.</li> <li>KS: <i>Submit talks in advance as for ArcticNet?</i> DF: Want to keep the live aspect, as LAC feel like pre-recorded is not as engaging. KS agrees as well.</li> <li>MS: <i>Coop student is a great idea. Anyone in mind?</i> DF: Someone who is computer smart + communication skills + skills toward marketing.</li> <li>AS: <i>Question on surplus. How did you arrive at the \$35k surplus?</i> DF: Scaled it back from \$50k to \$35k to keep the registration fee below \$200.</li> </ul>
4(b)	<b>CMOS/CGU 2022 Saskatoon Congress (YL)</b> <ul style="list-style-type: none"> <li>LAC has been in discussion mode instead of decision. Looking at options with the vaccine potentially being available for the summer 2022. Waiting until the end of 2020 to make the next payment for the conference centre that will be due in January 2021.</li> <li>Expenses so far: Conference center first 2 payments. Hotel is reserved, but nothing paid yet.</li> <li>LAC will go to AGU/AMS and observe in this meeting. Learn from Victoria as well.</li> <li>AS: <i>Any discussion with the conference centre about the possibility of an online congress and ask them to be flexible with the payments and if we could be able to be reimbursed.</i> YL: Looks like the centre will be flexible.</li> <li>MS: <i>The planification might be more of a sprint because of the uncertainty.</i></li> <li>DP: <i>Doing some of the stuff online? Such as plenary sessions.</i> YP: Would like to have some sort of hybrid format with plenaries made available online and record some content, depending on how much IT support is available.</li> </ul>
4(c)	<b>CMOS 2023? (MS)</b> <ul style="list-style-type: none"> <li>No volunteer so far. We have to assume that the meeting will be virtual and hosted nationally. Idea would to alternate every other year with an online and in-person meeting.</li> </ul>

**CMOS Council 2020-21 Meeting #2 2020-11-12**

**Procès-verbal du conseil de la SCMO 2020-21 Réunion #2 12-11-2020**

	<ul style="list-style-type: none"> <li>• <i>JA: Idea: Have a collection of people from smaller centres to help organize this meeting.</i></li> <li>MS: Agrees. Would help smaller centres become livelier.</li> <li>• <i>DF: The Victoria LAC will be more than willing to at least provide learnings from the online 2021 congress, and some members</i></li> </ul> <p><b>New action item C2.4: MS:</b> By next Council, proposal on how the online 2023 organization will work.</p> <p><b>New action item C2.4: JA:</b> Raise the idea of a coalition of smaller centers organizing the 2023 congress to Centre Chairs and Membership Committee.</p> <ul style="list-style-type: none"> <li>• AW seconds this alternating idea.</li> </ul>
5	<p><b>Centre Chairs and Membership Committee Meeting #2 – Minutes (MS)</b></p> <ul style="list-style-type: none"> <li>• See attachment 5.</li> <li>• Next year is 150<sup>th</sup> anniversary of the Canadian Weather Service. CMOS would be welcomed to get involved in this celebration.</li> <li>• <i>DP: Appreciates that the ECCC turns to CMOS for help on that. Will probably encourage student involvement.</i></li> <li>• <i>MS: YOPP opportunity was a concern originally. Some of the communication could have been improved. However, overall, this is a good opportunity.</i></li> <li>• JA: CMOS should be more involved in the North.</li> </ul>
6.	<p><b>Tour Speakers 2020-2021 (DPe)</b></p> <ul style="list-style-type: none"> <li>• Contacted Katja to inform her that February would be when the lectures would be given.</li> <li>• There will be only one instance of each talk (science and public talk). Two Q&amp;A sessions, one more in depth and one more general.</li> <li>• <i>MS: Mechanism to videostream the lectures?</i> DPe: Thinking about Webex. MS &amp; GG: We can use Zoom for up to 500 and more participants. Set it up the same way as for the Tornado event, only Katja would have sharing permission.</li> <li>• DPe: Inform Katja of the presentation technical stuff.</li> <li>• JA: Suggests having the weather network as a partner for some public talk to promote the talks.</li> <li>• AS: Honorarium? MS: Usually we don't provide any, just fund travel and accommodation. Would be nice to give Katja some sort of gift though.</li> </ul>
7.	<p><b>Discussion of Draft Strategic Plan (Attachment #7) (MS)</b></p> <ul style="list-style-type: none"> <li>• Tripolar response from CCMC. Received some very unpleasant responses and “regressive” comments.</li> <li>• MS: CMOS is an academic society as 44% of the members are from universities, 22% from the government.</li> <li>• Motion: Council recognizes that CMOS is a scientific society. MS moved, Seconded by JA (and CS and LB). No opposition. Carried.</li> <li>• GG: Sent survey to Council members to get feedback to help finalize our draft of the 2021-2024 strategic plan.</li> <li>• <i>KS: Suggestion to add demographic questions, such as general affiliation (gov vs university vs other), gender, minority group.</i></li> </ul>

**CMOS Council 2020-21 Meeting #2 2020-11-12**

**Procès-verbal du conseil de la SCMO 2020-21 Réunion #2 12-11-2020**

8.	<b>Discussion of Scholarships (Attachment #8) (MS)</b> <ul style="list-style-type: none"> <li>Governance problem: The scholarships are written in the bylaws. Any changes involve going to AGM.</li> <li>See attachment 8 for details on the new proposed distribution of the scholarships.</li> <li>Minimal changes that are possible for sure: Double Tertia Hughes prizes. Modifying the Weather Research House top up is possible but would require someone to create the online forms for applications.</li> <li>Next Council meeting, there will be a motion about this.</li> </ul>																				
9.	<b>Discussion of “Bulk” Congress rate for ECCC/DFO (JA)</b> <ul style="list-style-type: none"> <li>JA approached ECCC/DFO for a corporate fee to attend the congresses.</li> <li>Corporate registration fee for Victoria congress + abstract: \$25,000 for unlimited ECCC.</li> <li>Idea for DFO would be \$15,000 (still under negotiations.).</li> <li>The grant contribution from ECCC is completely separate from that and one doesn't offset the other.</li> <li>Council agrees to go forward with this contract.</li> </ul>																				
	AW, KS signed out.																				
10.	<b>Executive reports – See attachments for details.</b>																				
10(a)	<b>President/Président MS :</b> See attachment 10a.																				
10(b)	<b>Vice President/Vice-président JA :</b> <ul style="list-style-type: none"> <li>Attended SPEC meeting on Nov 9. Partnership recommended by council.</li> <li>Partnership with SPEC: JA moved; DP seconded. Carried.</li> </ul>																				
10(c)	<b>Executive Director GG –</b> Nothing to add.																				
10(d)	<b>Treasurer AS:</b> Still waiting for the check from Delta hotel. Could be sitting in the mailbox.																				
10(e)	<b>Recording Secretary AA :</b> No report.																				
10(f)	<b>Corresponding Secretary / Secrétaire correspondante DPe</b> 16 new memberships: Approval (modulo confirmation with Nicolas Lessard) DPe moved. AS seconded.																				
10(g)	<b>Past President / Présidente sortante KS:</b> Had to leave early. See attachment 10g.																				
11.	<b>Cycle of activities / cycle d'activités – (DPe)</b>																				
12.	<b>Review of Action Items / examen des éléments d'action (AA):</b>																				
13.	<b>Upcoming Meetings 2020-2021 / réunions à venir 2020-2021 –</b> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 33%;">Exec</th> <th style="width: 33%;">CCMC</th> <th style="width: 33%;">Council</th> </tr> <tr> <th>Thursday</th> <th>Thursday</th> <th>Thursday</th> </tr> </thead> <tbody> <tr> <td>October 15</td> <td>November 05</td> <td>November 12</td> </tr> <tr> <td>December 10</td> <td>January 07</td> <td>January 14</td> </tr> <tr> <td>February 11</td> <td>March 04</td> <td>March 11</td> </tr> <tr> <td>April 15</td> <td>May 20</td> <td>May 23</td> </tr> </tbody> </table>			Exec	CCMC	Council	Thursday	Thursday	Thursday	October 15	November 05	November 12	December 10	January 07	January 14	February 11	March 04	March 11	April 15	May 20	May 23
Exec	CCMC	Council																			
Thursday	Thursday	Thursday																			
October 15	November 05	November 12																			
December 10	January 07	January 14																			
February 11	March 04	March 11																			
April 15	May 20	May 23																			

**CMOS Council 2020-21 Meeting #2 2020-11-12**

**Procès-verbal du conseil de la SCMO 2020-21 Réunion #2 12-11-2020**

			AGM May 24
14.	<b>Adjournment / ajournement</b> (Meeting adjourned)		

**Attachment 12: New Action Items from CMOS Council 2**

<b>C2.4b</b>	MS	By council meeting C3, present a proposal on how the online 2023 Congress organization will work.	Open.
<b>C2.4b</b>	MS	Raise the idea of a coalition of smaller centers organizing the 2023 Congress to Centre Chairs and Membership Committee.	Open.

**Attachment 13: Outstanding Action Items  
(Year is 2020-21 unless specified)**

<b>E2.1</b>	MS	Get more details on the new scholarships for the next executive meeting and will report at the next Council meeting as well.	Reported on at C2.8
<b>E2.2</b>	MS	Bring the results of the member survey on the strategic plan to the February Executive meeting.	Open
<b>E2.3</b>	MS	Discuss with JA (and KS) to get ideas for an external consultation on our structure and way of functioning. Bring this to executive committee before council.	Open.
<b>C1.1</b>	MS, JA, GG	Come up with specific ideas and guidelines to get a consent agenda for each meeting and will report back at the next Council meeting.	Open
<b>C1.2</b>	MS, GG	Post-mortem on who did and did not have a tour speaker.	Open.
<b>C1.3</b>	MS, GG	Obtain ARRCU budget information and actual spendings.	Open.
<b>E1.1</b>	AS	Contact Delta Ottawa for the 2020 congress venue refund of \$20K deposit.	Updated on C2.10d. Open.
<b>2019-20AGM.1</b>	MS	Ensure that Council completes the development of a management process for the CMOS Members' Code of Conduct by the end of calendar year 2020, for presentation to the 2021 AGM.	Open
<b>2019-20AGM.2</b>	Fellows Committee	Review and rationalize the Fellow category and recommend any changes to Council and subsequently the AGM, with legal review if deemed necessary. ().	
<b>2019-20C5.1</b>	KS, MS	Complete assessment of virtual Congress for inclusion in the official Congress report.	
<b>2019-20C5.2</b>	GG	GG to clarify items included in "Bulletin Renewal-Online" Congress	

**CMOS Council 2020-21 Meeting #2 2020-11-12**

**Procès-verbal du conseil de la SCMO 2020-21 Réunion #2 12-11-2020**

<b>2019-20E5.2</b>	BA	Ottawa LAC to submit cost proposal for Ottawa Plenary session to Council	Open
<b>2019-20C4.2</b>	GG	Discuss with Olatech required changes to website re donations.	Open
<b>2019-20C3.7</b>	GG/AS	Explore logistics and costs of suggested new Signing Authority Procedure and report to Exec	CIBC Forms being signed
<b>2019-20C3.1</b>	GG	Consider wording for a multi-year or stronger automatic renewal arrangement for future personal service contracts.	Open
<b>2019-20E2.7</b>	GG	Take lead in collection of bios of CMOS Councillors for posting on CMOS website.	Progress. Lead with GG Missing: Tim, Clark, Diane, Felicia and Laura
<b>2019-20E1.3</b>	GG	Update CMOS reference about its charitable status on CRA website when annual report on CMOS charitable status is done (spring 2020).	Open. Discussed at E4
<b>2018-19AGM.2</b>	Exec	With respect to the impact of waiving student membership fees since 2017, it was recommended to collect two more years of data to better inform a decision on whether or not to continue to waive the student membership fee. (Executive Committee).	Open
<b>2018-19E3.3</b>	GG	Conduct a review of the three existing MOUs (RMS, AMS and CGU) will be done to ensure they are kept current and that members of each society can take advantage of the intent of the MOUs with ease. (for example, easily obtaining associate membership with the other societies.)	Update at C4: <b>RMS</b> – awaiting return of signed version from RMS <b>AMS</b> – done and posted on website <b>CGU</b> – under review <b>AMOS</b> – done and posted.